

Tardy Policy

1st Tardy

10 min of campus beautification

2nd Tardy

Parent contact

3rd Tardy

Afterschool detention for 1 hour

4th Tardy

In-Person parent meeting

5th Tardy

In-School Suspension

Leaving detention without permission will automatically result in a parent meeting and alternative consequences as determined by administrators.

Parent meetings with administrators and alternative consequences will be assigned to students who are chronically tardy

Princess Ruth Ke'elikolani Middle School Attendance Concern Procedures

§302A-1132, Attendance Compulsory, Exceptions Hawaii Revised Statutes (HRS)

"Unless excluded from school or excepted from attendance,

All children who will have arrived at the age of at least 5 years on or before July 31 of the school year, and who will not have arrived at the age of 18 years by Jan. 1 of any school year, shall attend either a public or private school for, and during, the school year, and any parent, guardian or other person having the responsibility for, or care of, a child whose attendance at school is obligatory shall send the child to either a public or private school."

Princess Ruth Ke'elikolani Middle School's Attendance Policy

Absences from school: On the day of an absence, parent/guardian should notify/call the main office by 8:30 am (808-587-4400). Students who are marked unexcused absent will receive an automated message regarding your child's absence.

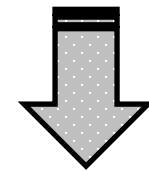
Excused absences: ALL ABSENCES ARE MARKED UNEXCUSED unless official documentation is provided (within 3 days) to the office. Ex: court orders, note from doctor's office, prior approval from the Principal.

FAMILY TRIPS ARE NOT EXCUSED UNLESS
APPROVED BY THE SCHOOL PRIOR
TO YOUR TRIP.

START

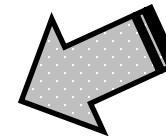
5 - 10 ABSENCES

2. Attendance letter mailed home
3. Counselor/AA Teacher phone conference with parent/guardian
4. Counselor check in with student



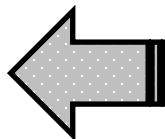
15 - 20 ABSENCES

1. Home Visit: schedule in-person PTC
2. In-Person parent conference with VP and Counselor
3. Begin Family Court Interventions: Dog Tag
4. Incentive Program (case by case)



21 + ABSENCES

1. Home Visit
2. Attendance letter mailed home
3. Continue Incentive Program (case by case)
4. Parent Sign Consents for Family Court



FAMILY COURT

1. School submits truancy petition to the Attorney General's office.
2. Parent/Guardian and child must attend family court in Kapolei
3. Child will be assigned a PINS or Probation Officer until further notice.

